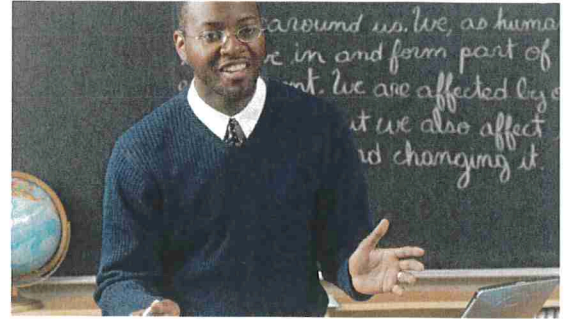


# SoEd Graduate Writing Center

## Writing Tips, Citations and References!



Be simple and direct: Your readers are busy, they want the information as fast as possible. Simplify.

Be aware of your use of active and passive voice. Understand what style of writing is appropriate for your project.

When in doubt, ask your professor! Clarify big questions about your papers well ahead of the due date.

Read your paper out loud when you are editing to help identify mistakes. It is easier to hear if something sounds wrong when reading out loud!

If you need more help, ask for it! Make an appointment with the School of Education Graduate Writing Center at <https://stthomas.mywconline.com/> or email [gradwriting@stthomas.edu](mailto:gradwriting@stthomas.edu)

**When in doubt, cite! Plagiarism is a serious thing.**

### **Common Citation Q+A**

#### **What if my source has no date?**

Use (n.d.) in place of the year. DO NOT just put the author with no date.

#### **How do I cite secondary sources?**

If you can, get your hand on the original source and cite that. Avoid citing secondary sources when writing a thesis or doctoral project.

If you must: use "As cited in" to cite secondary sources.

**Use**

**<http://owl.english.purdue.edu/>**

